



BSSD Registration Instructions for 2019/20 Season:

You will need the forms in this package as well as to sign up for volunteer duties.

1. Print the registration package that pertains to you from the website.
2. Complete the Class Recommendation For Next Season that was emailed to you. Print and bring to registration.
3. Go to www.beaumont.ab.ca to view class schedules. These are posted on the website starting Monday June 10, 2019 at 12:00 am.
4. Locate the classes that apply to your child. Please note what the teacher has written on the Teachers Recommendation Sheet(s). If they have indicated Level A for example for a Ballet Class, your dancer needs to take the corresponding Exam class.) i.e. for Grade 2A ballet there will be a Grade 2A Exam Class offered). If they have indicated a Level B Class then your dancer can take the corresponding Ballet Technique Class if they choose. (i.e. for Grade 2B ballet there will be a Grade 2 Ballet Technique Class offered.) If you have any questions, prior to registration, please attend the Question & Answer session on Monday, June 10 from 7:00 to 9:00 pm in the BSSD Homework Room.
5. Do Not complete Section A through I. This will be completed by a BSSD Executive Member at the time of Registration.
6. Complete the top part of the registration form. Ensure all demographic information is complete. If no information has changed from last season, check the box that indicates NO CHANGES and we will use the information on file from last year.
7. Complete Section J: Read the refund policy. Sign and date.
8. Write a cheque as follows (note: Creative Movement, Intro to Dance, Movement & Mobility and Adult Classes do not have to write these cheques) - Ensure Dancer (s) first and last name is written on the bottom of the cheque.

☐ BSSD - Dated January 1, 2020 \$500.00 for Volunteer Duty (will be cashed only if duties not fulfilled or 7 days or less notice is given of cancellation).

OR

☐ BSSD - Dated July 1, 2019 \$250.00 for Volunteer Duty if you are paying this out

9. Prepare cheques for fees but do not enter amounts (i.e. Date, Payable to BSSD, Sign, Dancers First and Last Name on the bottom of the cheque. A BSSD Executive will calculate the fees at the time of registration once classes are confirmed.

You can pay by 3 payment plans:

☐ Total amount of Line I dated for September 1, 2019 or sooner.

☐ 4 month payment plan: Divided Line I total by 4. Write 4 cheques payable to BSSD as follows:

July 1, 2019	Sept 1, 2019	Dec 1, 2019	March 1, 2020
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☐ NOTE: Only available to those who have over \$500.00 in fees. 10 month payment plan: Divided Line I total by 10. Write 10 cheques payable to BSSD as follows:

July 1, 2019	Sept 1, 2019	Nov 1, 2019	Jan 1, 2020	March 1, 2020
August 1, 2019	Oct 1, 2019	Dec 1, 2019	Feb 1, 2020	April 1, 2020

Credit card payment will be taken on registration dates this year only. VISA, MASTERCARD, American Express and Discovery accepted. Note: there is a \$40 flat fee for all credit card payments accepted.

10. Complete the Liability Waiver and Consent to Use Information Form in the registration package. Please ensure you do this as we will be unable to accept your registration without these documents. Many people did not complete this step last year and had to step aside. BSSD will not be providing these forms this year. DO NOT FORGET TO BRING THEM WITH YOU.
11. Volunteer & Fundraising Duties. You are responsible for signing up for your volunteer/fundraising duties on the website at www.beaumontdance.ab.ca. Please find the Volunteer icon on the home page and click it to go to the sign up site. Duties will be filled on a first come first serve basis as usual. You will need to either select 2 duties or 1 duty depending on what you choose. ALL duties must be completed in full to avoid your cheque being cashed. If you select 2 duties and only complete 1 or if you cancel your duty with 7 days or less notice to the Volunteer Coordinator, your cheque will be cashed. If you wish to pay out your Volunteer/Fundraising Duty, please date your cheque for July 1, 2019 in the amount of \$250.00 and it will be deposited in July. Otherwise you will need to write a post dated cheque for \$500.00 for January 1, 2020.

Now you are ready to come to members only registration night! If you have any questions, email:

Registration Process:
bssdregistrar@gmail.com

Volunteer Duties:
bssdvolunteer@gmail.com

Fundraising Duties:
bssdfundraiser@gmail.com

Note:

1. Any outstanding fees from 2019/2020 season or prior seasons MUST be paid in full by cash or money order payable to BSSD before your registration for the 2019/2020 will be accepted. This includes ALL performing fees as well.
2. All cheques written MUST have the dancer(s) first and last name printed on the front in the lower left corner where it says memo.
3. If you have a family of 2 or more dancer(s), the volunteer/fundraising duty requirement is by Family.

Registering for a New Discipline/Class or a New Family Member

1. Adding a new class - let the registrar know at the time of registration.
2. Adding a new family member - complete the Returning Member Form - fill in all demographic information, complete the waiver form, advise the Registrar at the time of registration.

DO NOT FILL IN CHEQUE AMOUNTS UNTIL AFTER SEEING THE TREASURER TABLE



Fee Schedule - 2019/20

The payments are to be divided into equal payments for 4 or 10 months once all fees have been added in or paid in full. Cheques are deposited around the 1st and the 15th of the month.

Registration Fee:	\$40.00/member or \$50/family (must register together) includes 1 year end show DVD per family
Costume Rental Fee - Intro, Ballet, Jazz, Tap, Lyrical and Hip Hop	\$50.00/class excluding: Exam Prep, Progressing Ballet Technique, Tap Rhythm & Skills, Pre-Pointe, Free Movement & Pointe 2, Free Movement & Pointe 3, Creative Movement, Movement & Mobility, Adult, Performing and Festival Classes.
Picture Fee	\$20.00 per class with costume in year end shows
Fundraising & Volunteer	\$500.00 post dated cheque excluding Adult Classes, Creative Movement, Intro to Dance and Movement & Mobility. If paying out this fee at time of registration \$250.00. Note: if you only do half of your volunteer duty or cancel with 7 days or less notice, your \$500.00 cheque will be deposited.

The schedule below does not include the above fees.

DANCE INSTRUCTION			
Hours of dance per week	Total Annual Payment	Hours of dance per week	Total Annual Payment
1/2 hour	\$218.00	5 1/4 hours	\$1,777.00
3/4 hour	\$322.00	5 1/2 hours	\$1,830.00
1 hour	\$426.00	5 3/4 hours	\$1,881.00
1 1/4 hours	\$529.00	6 hours	\$1,930.00
1 1/2 hours	\$629.00	6 1/4 hours	\$1,971.00
1 3/4 hours	\$726.00	6 1/2 hours	\$2,013.00
2 hours	\$822.00	6 3/4 hours	\$2,055.00
2 1/4 hours	\$914.00	7 hours	\$2,095.00
2 1/2 hours	\$1,000.00	7 1/4 hours	\$2,125.00
2 3/4 hours	\$1,086.00	7 1/2 hours	\$2,155.00
3 hours	\$1,167.00	7 3/4 hours	\$2,185.00
3 1/4 hours	\$1,244.00	8 hours	\$2,216.00
3 1/2 hours	\$1,324.00	8 1/4 hours	\$2,244.00
3 3/4 hours	\$1,395.00	8 1/2 hours	\$2,267.00
4 hours	\$1,466.00	8 3/4 hours	\$2,288.00
4 1/4 hours	\$1,533.00	9 hours	\$2,306.00
4 1/2 hours	\$1,600.00	9 1/4 hours	\$2,322.00
4 3/4 hours	\$1,661.00	9 1/2 hours	\$2,334.00
5 hours	\$1,720.00	9 3/4 hours	\$2,345.00
		10 hours	\$2,352.00
Progressing Ballet Technique - 3/4 hour class, 30 weeks			\$150.00 for season
Tap Rhythm & Skills - 1/2 hour class, 30 weeks			\$100.00 for season
Extra Classes Outside of Recommendations			\$250.00 (Sept - Jan)
Movement & Mobility - Once Application is Approved			\$250.00 for season

REFUND POLICY

Registration Fees are non-refundable. Refunds for any reason are only available to and including October 15th. Refunds will be prorated on \$20.00 per hour of instruction as of date of notification. Refunds will not be issued until November 30, 2019. All notification must be received by email via bssdregistrar@gmail.com. The Society establishes its budget based on registration fees and offering refunds past the deadline jeopardized the successful operation of the Society for the remaining dancers. You are required to postdate a cheque for Volunteer/Fundraising duties. These will be cashed if ALL of your duties are not fulfilled (i.e. if you only do 1 of 2 duties or a part of your full duty or cancel with 7 days or less notice) or destroyed when your duties are complete.

Credit Card Payment Accepted June 13 and June 18 during registration - Full or Partial; if Partial remaining amount must be paid in post dated cheques including Fundraising/ Volunteer VISA, MASTERCARD, AMERICAN EXPRESS & DISCOVERY - \$40 Service Fee Applied

4 MONTH PAYMENT PLAN - Total fees divided by 4 (July 1/19, Sept 1/19, Dec 1/19, Mar 1/20)

10 MONTH PAYMENT PLAN - available only for Members Only & June Registration Fees must total more than \$500.00 to use this payment plan. Total fees divided by 10. (July 1, 2019 through to April 1, 2020)

CREATIVE MOVEMENT - 3 YEAR OLDS

Session 1: 10 weeks - \$100.00
Session 2: 10 weeks - \$100.00
Session 3: 10 weeks - \$100.00
No costume, registration fee, or fundraising/ volunteer. Parent Observation is the last week of class. Register for one session at a time. Those currently registered will get first opportunity to re-register in each session.



Performing Member Registration Form

Beaumont Society School of Dance, 4901-55 Avenue Box 3, Beaumont, AB T4X 1M9
www.beaumontdance.ab.ca Dance Line 780.929.5836

Student's First Name: _____ Last: _____

Birth Date (m/d/y): _____ Age: _____ M \ F Email Address: _____

Parents/Guardian First Name: _____ Parent/Guardian Last Name: _____

INDICATE IF THERE ARE ANY CHANGES TO THE INFORMATION ON FILE ☐ Yes ☐ No If yes, please fill in the changes. _____

Mailing Address: _____ Town/City: _____

Postal Code: _____ Home Phone: _____

Daytime Phone or Cell (for Class cancellations): _____

Emergency Contact (First/Last name): _____ Emergency Contact Phone: _____

Any Health Concerns or Conditions: ☐ Yes ☐ No Explain: _____

Specify the type of allergy if life threatening and/or any other condition that might be fatal: _____

Year end video: ☐ DVD ☐ Digital Download

FOR OFFICE USE ONLY (DO NOT COMPLETE....THIS WILL BE DONE AT TIME OF REGISTRATION)

A. Subtotal # of Hours (Recommendation Sheet Plus New Discipline/Classes Added)	A.
A1. Subtotal of # of Hours from Performing Contract - Accepted Classes	A1.
B. Total Class Instruction Fee (Add A + A1 for total instruction hours)	B.
C. Registration Fee of \$40 (Non-refundable) or \$50/Family	C.
D. Costume Rental: # of classes <input type="text"/> x\$50 (Excluding All Performing Classes)	D.
E. Picture Day: # of costumes <input type="text"/> x\$20 (Excluding All Performing Classes)	E.
F. Progressing Ballet Technique Class - \$200 if applicable	F.
G. Tap Rhythm & Skills - \$100 if applicable	G.
H. Deductions (Scholarships):	H.
I. Total Fees Due:	I.
Performing Fees: (Cheque must be written for July 15, 2019 and written to BSSD Performing). Check off each discipline that applies and place total amount in next column. <input type="checkbox"/> Lyrical \$50.00 <input type="checkbox"/> Ballet \$50.00 <input type="checkbox"/> Jazz \$50.00 <input type="checkbox"/> Novelty \$50.00 <input type="checkbox"/> Contemporary \$50.00 <input type="checkbox"/> Tap \$50.00 <input type="checkbox"/> Hip Hop \$50.00	

J. REFUND POLICY - Registration Fees are non-refundable. Refunds for any reason are only available up to and including October 15th. Refunds will be prorated on \$20.00 per hour of instruction as of date of notification. Refunds will not be issued until November 30, 2019. All notification must be received by email via bssdregistrar@gmail.com. The Society establishes its budget based on registration fees and offering refunds past the deadline jeopardizes the successful operation of the Society and for the remaining dances. You are required to postdate a cheque for Volunteer/Fundraising duty. The cheque will be cashed if **ALL** your duties are not fulfilled or destroyed when your duties are complete. If you cancel your Volunteer/Fundraising Duty with 7 days or less notice, your cheque will be cashed.

I have read the above and understand the refund policy and requirements for volunteer/fundraising:

Parent's Signature _____ Date _____

July Cheque#	December Cheque#	
August Cheque#	January Cheque#	
September Cheque#	February Cheque#	
October Cheque#	March Cheque#	
November Cheque#	April Cheque#	
Cash Payment	Credit Payment	
Date:	Fee:	Total:
VOLUNTEER/FUNDRAISING COORDINATORS		
Confirmed Volunteer/Fundraising Duty: <input type="checkbox"/> 2 - Approx 4 hour duties <input type="checkbox"/> 1 - Approx 8 hour duty		
<input type="checkbox"/> Payment in lieu of Duty - Cheque dated July 1, 2019 for deposit \$250.00 or <input type="checkbox"/> \$500.00 post date cheque received		

Processed by: Member Signature:
 (Executive Member Name)



Beaumont Society School of Dance Consent and Waiver Form

PARENT/GUARDIANS - PLEASE READ CAREFULLY

CONSENT TO USE OF INFORMATION

As a not for profit organization, Beaumont Society School of Dance relies on the use of volunteers to help coordinate activities during the dance year. To ensure the school can operate, we require your consent in the following ways:

Types of activities where information requiring your consent to be collected or used may include:

- The use of students names and/or photos in local newspapers (e.g. advertising of the school, etc.)
- The use of student's name, photo and comments in the school newsletters or other school publications, including year - end concert program, BSSD website etc.
- The taking of individual and class photos and the use of these photos for the newspaper or school newsletter (Please be aware that parents can take photos during parent observation weeks.)
- The use of student names and/or photos displayed at the schools' bulletin boards
- The use of student names and/or photos in listings of scholarships or other awards, Royal Academy of Dance exam registrations, dance competition registrations, etc...
- The circulation of information on a "need-to-know" basis regarding students who have severe or life-threatening medical conditions
- The sharing of class lists with the class representative phoning volunteers so that they can contact the parent regarding classes changes, upcoming activities, etc.

We realize, however, that there may be occasions where you, as parents or guardians, have concerns relating to the safety of your child and any of these uses of information. If this is the case, please contact Beaumont Society School of Dance Executive.

I hereby give consent for the school to use information/photos for all purposes specified above for:

Name of Child for the 2019/2020 dance season.

Parent or Guardian Signature

Date

WAIVER FOR ACTIVITIES

I give permission for myself/child to participate in the dance classes listed on the registration form. I understand the nature of the activity, the limited supervision provided and that there are inherent risks associated with this activity and that I or my child could sustain personal injury through participation in this activity and I am hereby accepting to take the risk on behalf of myself or my child.

I hereby agree to protect and save harmless and indemnify the Beaumont Society School of Dance and all of its organizers, volunteers, teachers, suppliers, agents, and executive members from and against any and all claims, expenses, costs, and demands relating to any injury and/or death arising out of myself or my child that has been registered including but not limited to classes and/or concerts and or performances.

I , hereby acknowledge that I have read and understood the contents of the waiver above. I understand that I am entitled to obtain legal advice relating to this waiver and hereby agree to waive my entitlement and accept full responsibility for any and all injuries and/or death as may be related to or resulting from participating in any/all BSSD activities.

Name of Child for the 2019/2020 dance season.

Parent or Guardian Signature

Date